STAGE 1: STATEMENT OF QUALIFICATIONS

Creator Selection for Native Art Installation at Portland International Airport

1. INTRODUCTION

1.1 The Port of Portland (the "Port"), is soliciting qualifications and proposals from emerging and experienced creators or team of creators (termed a "Provider" herein) capable of artistic works to be installed and displayed in the Portland International Airport (PDX) located in Portland Oregon, in accordance with this Request for Qualifications and Proposal (RFQP) (the "Services"). This RFQP document set contains two separate sections: 1) this Statement of Qualifications; and 2) the Request for Proposal, each of which will be submitted at separate stages of the overall creator selection process.

1.2 The Providers will be selected through a two-stage process:

1.2.1 **Stage 1**: Request for Qualification ("RFQ")

a) During this stage Providers will submit narrative responses demonstrating the minimum qualifications below. Answers should be complete, addressing all aspects of the question and/or statement and be submitted by the due date and time stated on the front page of this RFQP for the RFQ Stage 1. **(Note: The RFQ Stage 1 and the RFP Stage 2 submittal deadlines are not the same).**

b) Submittals to the RFQ will be evaluated based on the Providers' responses to the Section 2 Minimum Qualifications below.

c) Providers will not submit detailed responses to the RFP at this Stage.

1.2.2 **Stage 2**: Request for Proposal ("RFP")

a) The Port will not accept any submittals from Providers that have not been officially notified of their qualification to move to Stage 2.

b) Providers notified by the Port of their qualification through Stage 1 will move forward with Stage 2 and will submit narrative responses to the evaluation criteria as shown in Request for Proposal, Section 7.

2 MINIMUM QUALIFICATIONS

2.1 To be eligible to submit an RFP under this RFQP, Providers must first establish that they meet the minimum qualification requirements described below through the Stage 1 RFQ. Providers whose RFQ is not responsive to these minimum qualification requirements, or whose RFQ is responsive but are not ranked as one of the top three rated applicants within Tier A for an individual Site 1, 2, or 3 or Tier B for a combination of two sites, will not be eligible to advance to RFP Stage 2.

2.2 Applicants can submit up to two RFQ submissions, either individually or as part of a collaborative team. Only one individual proposal is permitted per creator; creators submitting a second proposal must do so as part of a collaborative team. Creators may also participate in two separate team proposals. Each submission must be distinct and clearly scoped.

3 RFQ PROCESS

3.1 General

3.1.1 Evaluation

The Providers qualifications will be evaluated by a Port evaluation team. The evaluation will be in accordance with Section 3.5 RFQ Evaluation Process.

All items within Section 3.4 will be evaluated. Items with incomplete or missing responses will be evaluated accordingly.

3.1.2 No Obligation to Award; Costs; Cancellation or Rejection

The issuance of this RFQ, and the receipt and evaluation of Provider responses does not obligate the Port to proceed to Stage 2 – RFP or award a contract. The Port will not pay any costs incurred in responding to this RFQ. The Port may cancel this RFQP or reject any or all proposals in accordance with ORS 279B.100.

3.1.3 Commencement of Work

The successful Provider may not commence work until receipt of a fully executed contract at the end of the Stage 2.

3.1.4 Questions

All questions relating to this RFP must be emailed to group email, NativeArtPDX@portofportland.com. Questions received fewer than five (5) business days prior to the deadline for receipt of qualifications may not be considered.

3.2 Pre-Proposal Interpretation of Contract Documents

3.2.1 Changes to RFQP

a) The Port reserves the right to make changes to the RFQP. Changes will be made by written addendum which will be issued to all prospective Providers listed for the RFQP in the Port's online bidding system.

b) Prospective Providers may request or suggest any change to the RFQ by submitting a written request to NativeArtPDX@portofportland.com. The request shall specify the RFQ provision in question and contain an explanation for the requested change. The request must be submitted at least five (5) business days prior to the deadline for receipt of qualifications.

c) The evaluation team will evaluate all requests submitted but reserves the right to determine whether to accept the requested change.

3.3 Electronic Submission of Proposals

3.3.1 Requirements

Each Provider's submission in response to the RFQ must include:

a) All fields to be completed in SurveyMonkey, including the Provider signature and acknowledgement that they have read the legal language associated with this Proposal.

3.3.2 Qualifications Submission Method

Qualifications must be submitted electronically within Survey Monkey. Do not use executable or script-based or encrypted files. Uploads cannot exceed 100 MB.

3.3.3 Amend or Withdraw Proposal

A Provider may amend or withdraw its RFQ responses any time prior to the time and date established for proposal submission.

a) In Survey Monkey, From the "My Applications" page

Option 1:

Click on the More Options (...) icon in the top right corner of the tile of the application you wish to Delete

1. Select Delete
2. You will receive the confirmation message "Are you sure you want to delete your application? You won't be able to undo this action"
3. Click Yes to confirm

Option 2:

1. Contact the site administrator by going to the Home Page, selecting the icon, and selecting Contact the Site Administrator.

3.4 Statement of Interest

3.4.1 All individual or team of creators are encouraged to apply, including creators and designers newer to large-scale, permanent, or public art projects. Do you or your team have experience working on large scale public art installations? Explain. (250 words or less)

3.4.2 Why would you or your team like to adapt your art to a large-scale public installation opportunity (250 words or less)

3.4.3 Describe your interest in the project and the cultural relevance or connections to the project's key themes and cultural anchors (250 words or less)

3.4.4 Please describe your artistic medium or style (250 words or less)

3.4.5 Optional oral or video narrative to supplement written narrative (max 3 minutes)

3.4.6 Upload up to 10 images of past work with accompanying information about each Image in a PDF. These images are the primary way the quality of your work is judged. Provide the following information for each visual in a single PDF: title, year produced, dimensions, budget, medium, and a brief description. Do not embed label information into the jpeg image. Up to 2 videos may be included as part of the total 10 submitted visuals.

3.4.7 Portfolio Submission - Which Tier are you or your team applying for:

a) Tier A: Proposals up to $125,000 budget. Intended for emerging individual or team of creators and/or mid-scale works at a single location

b) Tier B: Proposals up to $250,000 budget. Intended for teams/collaboratives, large scale works and immersive designs that activate two sites within the space

3.4.8 Which site are you proposing?

a) Tier A – Site 1 – Wall display 12'-6" by 17' – 0"

b) Tier A – Site 2 – Glass display on 25 panels.

- Each panel is 5'0" by 3'7"
- Uniform weight is required and shall be less than 20lbs per linear foot

c) Tier A – Site 3 – Up to six sculpture locations approximately 20" in diameter and 5' tall

d) Tier B – Team/Collaborative for two combined sites

3.5 RFQ Evaluation Criteria

Creators are encouraged to provide information and previous artwork that demonstrate alignment with the project's established evaluation criteria. Specifically, creators may address the following areas within their RFQ responses:

1. **Indigenous Values, Personal Experience, and Cultural Specificity (15 pts)**
   Describe how your previous experience reflects, incorporates, or is informed by Indigenous values, culturally specific knowledge, personal experience, or place-based cultural context relevant to the project location.
2. **Originality, Material Integrity, and Visual Impact (15 pts)**
   Describe your creative direction, including distinguishing characteristics, preferred materials, and utilization of visual impact. Information should clearly convey how the respondent's approach upholds artistic quality and material integrity.
3. **Scalability, Fabrication Potential, and Artistic Alignment (20 pts)**
   Provide preliminary information regarding how you have scaled and fabricated artwork in the past for large scale installations previous fabrication methods, and overall material durability or how you plan to accomplish this project, in relation to technical constraints and long-term maintenance considerations.

Submission of past work is intended solely to assist the evaluation panel in understanding the artistic intent and compatibility with project objectives.

3.6 Selection

Up to three creators or teams of creators for each individual site and/or three teams/collaborations of creators will be shortlisted. Each shortlisted creators or team of creators will receive an honorarium of $500 for Tier A and $1,000 for Tier B and be invited to participate in the Stage 2 RFP process.

4 PROVIDER INFORMATION

The Provider named below submits this RFQ in response to Stage 1 of Request for Qualifications and Proposals (RFQP) No. 2026-12830. By submitting this RFQ Provider warrants that it has carefully reviewed the RFQP, and that this RFQ represents the Provider's full response to the Step 1 minimum qualification requirements described in the RFQ.

Complete this form in its entirety as the first pages of your response to the qualification criteria.

Name of Provider: _____

Business Address: _____

Telephone Number:_____

Email Address: _____

Authorized Signature: _____

Printed/Typed Name: _____

Title: _____

Date: _____

STAGE 2: REQUEST FOR PROPOSALS

1 OVERVIEW

1.1 Introduction

As Stage 2 of this RFQP process the Port of Portland ("Port") will accept proposals from those Providers officially notified of their qualification through Stage 1 (the "Provider or Providers") capable of providing artistic works to be designed, fabricated, installed, and displayed in the Portland International Airport (PDX) located in Portland Oregon.

1.2 Background

The Native Art Installation is a visionary project launched in 2023. The approach was designed to amplify the visibility of this history and culture of Tribes in the region by creating a meaningful display at PDX. This display is intended to convey the culture, history, traditions and shared values of local Native communities and highlighting their connection to the Lower Columbia River Basin.

1.3 Finalists

Honorarium Finalists will receive a $500 for Tier A and $1,000 for Tier B honorarium and may be reimbursed for travel.

2 SCOPE OF SERVICES

The Provider shall furnish all services, labor, materials, equipment, coordination, and documentation necessary to design, fabricate, deliver, and support installation of the artwork, in accordance with all applicable Port standards and specifications.

2.1 Design Development and Finalization - The Provider shall prepare conceptual and final design documents, including drawings, renderings, and specifications sufficient for fabrication, permitting, and installation. The Provider shall incorporate structural attachment points, utilities, and other Port-provided infrastructure into the design and shall coordinate with the Port's project team to ensure accurate integration.

2.2 Coordination and Collaboration - The Provider shall collaborate with the Port's project team through monthly check-ins to provide updates regarding design progress, material needs, infrastructure requirements, installation needs, and any anticipated impacts to schedule. The Provider shall participate in project meetings as requested by the Port and promptly provide any information or documentation needed to support Port planning through construction coordination.

2.3 Compliance with Codes, Standards, and Certifications - The Provider shall work with the Port to ensure the artwork complies with all applicable federal, state, and local laws, codes, and industry standards. This includes UL listings or other certifications required for electrical components. The Provider shall provide all documentation verifying compliance, including labels and certifications. The Provider shall work with the Port to ensure that engineering stamps and technical documentation is consistent with Port guidelines. The Port can assist the Provider as needed with submission of required documentation.

2.4 Fabrication - The Provider shall fabricate the artwork according to the approved final design. All materials and workmanship shall conform to professional standards and meet all code requirements. The Provider shall maintain fabrication documentation, including sketches or shop drawings, material certifications, inspection reports, and other fabrication information required by the Port.

2.5 Delivery - The Provider shall arrange secure and timely delivery of the completed artwork to the Port's designated location. The Provider shall oversee the delivery process, ensure that transportation and handling methods protect the artwork, and verify that the delivered components are complete and undamaged. The Provider shall provide delivery schedules and shipment details as required by the Port.

2.6 Installation Support - The Provider shall oversee and support the installation of the artwork in coordination with the Port and any Port-designated contractors. This includes providing installation details, technical guidance, and participation in installation-related meetings and inspections. The Provider shall supervise installation activities to ensure the artwork is installed correctly, safely, and in accordance with the approved design.

2.7 Project Close-Out Documentation - The Provider shall submit complete close-out documentation and maintenance manuals. All close-out materials shall aid the Port in maintaining the end-product.

3 SAMPLE CONTRACT

Provided acceptable proposals are received, the Port intends to enter into one or more contracts based on this RFP. Such contract(s) shall be subject to the Port's standard terms and conditions provided for review as Exhibit 3 Sample Contract and its associated Schedules.

4 AIRPORT SECURITY AND BADGING REQUIREMENTS

The successful Provider will be required to comply with all rules and regulations governing airport security, including but not limited to the security and badging requirements set forth in the Portland International Airport (PDX) Rules (available at http://cdn.portofportland.com/pdfs/PDX_Rules.pdf), and regulations promulgated by the U.S. Transportation Security Administration ("TSA") and the U.S. Federal Aviation Administration ("FAA"), as more fully described in the Sample Contract attached as Exhibit 3 and its associated Schedules. Providers are encouraged to obtain and thoroughly review the PDX Rules and other governing rules and regulations before submitting a proposal.

5 PROPOSAL PROCESS

5.1 General

5.1.1 Evaluation

Proposals will be evaluated by a Port evaluation team. The evaluation will be in accordance with Section 7, Proposal Content and Evaluation Criteria, and may include requests by the team for additional information, oral discussions, site visits, and inquiries into the experience and responsibility of the Provider.

5.1.2 No Obligation to Award; Costs; Cancellation or Rejection

The issuance of this RFP, and the receipt and evaluation of proposals does not obligate the Port to award a contract. The Port will not pay any costs incurred in responding to this RFP above and beyond the honorarium. The Port may cancel this RFP or reject any or all proposals in accordance with ORS 279B.100.

5.1.3 Commencement of Work

The successful Provider may not commence work until receipt of a fully executed contract.

5.1.4 Questions

All questions relating to this RFP must be emailed to group email, NativeArtPDX@portofportland.com. Questions received fewer than five (5) business days prior to the deadline for receipt of proposals may not be considered.

5.2 Pre-Proposal Interpretation of Contract Documents

5.2.1 Changes to RFP

a) The Port reserves the right to make changes to the RFP. Changes will be made by written addendum which will be issued to all prospective Providers listed for the RFP in the Port's online bidding system.

b) Prospective Providers may request or suggest any change to the RFP by submitting a written request to NativeArtPDX@portofportland.com. The request shall specify the RFP provision in question and contain an explanation for the requested change. The request must be submitted at least five (5) business days prior to the deadline for receipt of proposals.

c) The evaluation team will evaluate all requests submitted but reserves the right to determine whether to accept the requested change.

5.2.2 Amend or Withdraw Proposal

A Provider may amend or withdraw its proposal any time prior to the time and date established for proposal submission.

a) In Survey Monkey, From the "My Applications" page

Option 1:

Click on the More Options (...) icon in the top right corner of the tile of the application you wish to Delete

4. Select Delete
5. You will receive the confirmation message "Are you sure you want to delete your application? You won't be able to undo this action"
6. Click Yes to confirm

Option 2:

2. Contact the site administrator by going to the Home Page, selecting the icon, and selecting Contact the Site Administrator.

5.3 Public Disclosure of Proposals

5.3.1 General Rules

a) Oregon's Public Records Laws

Pursuant to Oregon's public records laws (ORS 192.311 to 192.431), any information provided to the Port pursuant to this RFP is subject to public disclosure in response to a public records request.

b) Oregon Public Contracting Code Disclosure Limitations

Consistent with ORS 279B.060(6)(a), the Port:

i. does not make proposals open for public inspection until after the notice of intent to award a contract is issued, and

ii. at the Port's election, may open proposals in a manner to avoid disclosing contents to competing Providers during the process of negotiation (except that the Port will make available the identity of all Providers after the proposals are opened).

5.3.2 Exemptions from Disclosure

a) Exemptions Generally

The general public disclosure requirement under Oregon's public records laws is subject to a number of exemptions. The Port advises each Provider to reference Oregon's public records laws and to consult with its own legal counsel regarding public records issues prior to submitting a proposal.

b) Trade Secrets

Consistent with ORS 279B.060(6)(b), after the Port issues notice of intent to award the Port may withhold from disclosure certain, specific information within a proposal that is exempt from disclosure as "trade secrets" under ORS 192.345(2). Such information must be properly marked in accordance with Section 5.3.3b) below and remains subject to disclosure as described in Section 5.3.4 below.

c) Information Submitted in Confidence

Unless expressly provided otherwise in this RFP or in a separate written communication from an authorized representative of the Port, the Port does not oblige itself to withhold from public disclosure any proposal information submitted "in confidence" as provided under ORS 192.355(4) unless the information is otherwise exempt from disclosure under Oregon law. The Port considers proposals submitted in response to this RFP to be submitted in confidence only until the Port completes its evaluation of all proposals and publicly announces the results.

5.3.3 Properly Marking Information Believed to be Exempt

a) Generally

If a Provider believes that any specific information within its proposal is exempt from disclosure under Oregon's public records laws, the Provider must:

i. prominently mark all such specific information as exempt in its proposal; and

ii. submit a duplicate copy of its complete proposal, with only the specific information that the Provider believes is exempt redacted such that it is not legible to readers. Marking the entire proposal as exempt from disclosure or marking lengthy passages as exempt in a "blanket" manner, is not acceptable and the Port may consider such proposals to be improperly marked (refer to Section 5.3.4 below regarding improperly marked proposals). When exempt information is mixed with nonexempt information, the nonexempt information must be disclosed. The Port reserves the right to determine, in its sole discretion, whether a proposal has been properly marked to assert exemptions from disclosure.

b) Trade Secrets

If a Provider believes that any specific information within its proposal is exempt from disclosure as a "trade secret" under ORS 192.345(2), then in addition to meeting the proposal marking and submission requirements set forth in Section 5.3.2a) above the Provider must complete and submit with its proposal a Certification of Trade Secret in the form attached as Schedule 5.3.3.

5.3.4 Improperly Marked Proposals

The fact that a Provider marks information in its proposal as exempt from disclosure does not necessarily mean that the information is exempt. Upon receipt of a public records request, the Port will make an independent determination regarding the applicability of exemptions that have been asserted in properly marked proposals. Providers are cautioned that improperly marked proposals are subject to disclosure in their entirety. If a Provider fails to identify information in a proposal that the Provider believes is exempt from disclosure, the Provider waives any future claim that such information is exempt.

5.4 Electronic Submission of Proposals

5.4.1 Requirements

Each Provider's submission in response to the RFP must include:

a) All fields to be completed in electronically in SurveyMonkey, including the Provider signature and acknowledgement that they have read the legal language associated with this Proposal.

b) If applicable pursuant to Section 5.3.3 above, include one file that contains a completed Certification of Trade Secret form and a redacted copy of the complete proposal, as provided in such subsection.

5.4.2 Proposal Submission Method

Proposals must be submitted electronically within Survey Monkey. Do not use executable or script-based or encrypted files. Uploads cannot exceed 100 MB.

5.4.3 Period of Irrevocability

Proposals will be offers that are irrevocable for a period of ninety (90) days after the time and date proposals are due. Proposals must contain the name, address, email, and telephone number of an individual or individuals with authority to bind the company during the period in which the proposal will be evaluated.

5.5 Protests

5.5.1 Protest Submission

A Provider or prospective Provider who wishes to object to or protest any aspect of this procurement as provided under ORS Chapter 279B, including but not limited to, matters that are apparent on the face of the solicitation documents (such as the Scope of Services, specifications, and Exhibit 3 Sample Contract and its associated Schedules) and the award of the contract must deliver a written protest to the Manager of Contracts and Procurement via email to: NativeArt PDX@portofportland.com. A protest is delivered for the purposes of this paragraph when it is received by the Port's Contracts and Procurement Department staff.

5.5.2 Protest Content; Incomplete Protests; Port Investigation and Response

A protest will be deemed to include only the documents timely delivered pursuant to this paragraph. It must identify the prospective Provider's name and contact information and be sent by an authorized representative of the Provider. It must contain all information required for protests under ORS Chapter 279B, clearly state all grounds for the protest and the relief sought, and include all supporting evidence, in the form of physical evidence, documents, or affidavits. The Port reserves the right to decline to consider protests that do not include the required information. The Port may investigate as it deems appropriate in reviewing the protest and will issue a written decision in response to the protest.

5.5.3 Timeliness

a) Matters that are Apparent on the Face of the Solicitation Documents or that are Otherwise Known or Should Have Been Known

If the protest relates to matters that are apparent on the face of the solicitation documents or to matters that are otherwise known or should have been known to the protester, the protest must be delivered no fewer than five (5) business days prior to the deadline for the Port's receipt of proposals.

b) Other Matters (including Contract Award)

If the protest relates to other matters, including but not limited to the award of the contract, it must be delivered as soon as possible, and in no event more than five (5) business days, after the protester knows or reasonably should have known of the award of the contract, the Port's intent to award the contract, or other matters to which the protest is addressed. If the Port receives only one proposal, the Port may dispense with the intent to award protest period and proceed with negotiations and award.

c) Untimely Protests

The Port reserves the right to decline to review untimely protests.

5.5.4 Right to Protest Contract Award (Specifically)

In addition to meeting the other protest requirements set forth in this RFP, a Provider may only protest the award of the contract (or notice of intent to award the contract, whichever occurs first), if the Provider is adversely affected because the Provider would be eligible to be awarded the contract in the event the protest was successful and the reason for the protest is one of the reasons specified in ORS 279B.410(1)(b).

5.5.5 Appeal Rights

If a protester disagrees with the written decision issued by Port's Manager of Contracts and Procurement, the protester may appeal in writing to the Port's Executive Director. The written appeal must clearly state the grounds on which the Provider believes the Port's protest decision should be overturned and must include all legal arguments and all evidence in support of the appeal, in the form of physical evidence, documents, or affidavits. The written appeal must be received by the Executive Director, Port of Portland, 7200 N.E. Airport Way, Portland, OR 97218 (mailing address P.O. Box 3529, Portland, OR 97208), within five (5) business days after the protester's receipt of the written decision issued by Port's Manager of Contracts and Procurement. The Executive Director will issue a written decision for the protest. The Executive Director may decline to consider a late appeal.

5.5.6 Action after Denial of Protest and Appeal

The Port may proceed with the procurement after denial of the protest or denial of the appeal, including but not limited to contract award, execution, and performance.

6 PROPOSAL STRUCTURE CONTENT AND EVALUATION CRITERIA

6.1 Preparation

6.1.1 Proposals responses should only be provided for the Tier and Site that were selected during the RFQ stage of this RFPQ.

a) Tier A – Site 1 – Wall display 12'-6" by 17' – 0"

b) Tier A – Site 2 – Glass display on 25 panels that are 5'0" by 3'7"

- Each panel is 5'0" by 3'7"
- Uniform weight is required and shall be less than 20lbs per linear foot

c) Tier A – Site 3 – Up to six sculptures approximately 20" in diameter and 5' tall

d) Tier B – Team/Collaborative for two combined sites

6.1.2 Responses should provide a straightforward, concise description of the Provider's ability to satisfy the requirements of this RFP. Responses to each section and subsection should be electronically completed or uploaded into SurveyMonkey. Submissions of technical literature, display charts, or other supplemental materials are the responsibility and within the discretion of the Provider. The Port is not responsible for any expense incurred in the preparation of proposals beyond the honorarium.

6.1.3 PLEASE NOTE:

a) Tier A: Proposals up to $125,000 budget. Intended for emerging or experienced individual or teams of creators at an individual site.

b) Tier B: Proposals up to $250,000 budget. Great for teams/collaboratives, large scale works and immersive designs that activate more of the space at a combination of two sites.

6.2 Format – STAGE II ELECTRONIC PROPOSAL SUBMISSION

Proposals shall conform to the following format:

6.2.1 Part I – Proposal Form

a) Providers must complete Schedule 6.2.1 Proposal Form electronically.

b) Providers must check the box acknowledging that they have read the contractual requirements and include their signature when submitting the Proposal Form.

6.2.2 Providers must submit information that enables the Port's evaluation team to evaluate proposals based upon the criteria shown below. Although some of the criteria may be given more weight than others, each Provider is expected to provide the Port with comprehensive responses which allows the Port to do a complete evaluation against the criteria.

7 PROPOSAL CONTENT AND EVALUATION CRITERIA

Providers interested in being considered for this work must submit the following written information for review by the evaluation team.

7.1 Cultural Authenticity – Weight 20

Describe how your proposal will incorporate cultural stories that accurately and respectfully represent the region's Indigenous culture and clearly express Indigenous teachings, traditions, or stories.

7.2 Placekeeping and Regional Connectivity – Weight 20

Describe how your work connects to the land, culture, and Native communities of this region, including the Lower Columbia River Basin.

7.3 Collaborative Process and Team Roles – Weight 20

Describe any plans for collaboration, mentorship, or involvement of other creators or community members in the project, including emerging creators. Include who you plan to work with, their role, and how they would contribute to or support the project.

7.4 PDX Airport Aesthetic – Weight 20

Describe how your proposed artwork complements PDX's new visual character and surrounding artwork.

7.5 Durability & Maintenance – Weight 20

7.5.1 The materials and design should withstand long-term airport use with minimal upkeep and use durable, low-maintenance materials appropriate for public spaces and suit the specific site conditions / supported by a feasible fabrication plan.

7.5.2 Describe your preliminary approach to fabrication and installation. Include a high-level timeline, proposed materials, estimated budget, and, if applicable, how the concept would be scaled or adapted for the proposed size. Provide an outline for scaling up, anticipated materials, timeline, and high-level budget.

7.5.3 State any proposed deviations from the general requirements of the RFP. All proposed deviations must include, a) a written rationale for each proposed deviation, and b) express proposed revised language. Proposed deviations without inclusion of a) and b) above will not be considered.

Note: Proposals containing significant proposed deviations or exceptions, including deviations or exceptions to the Exhibit 3 Sample Contract, will be evaluated accordingly and scoring may be impacted. The Port retains the sole discretion whether to accept proposed deviations or exceptions.

8 EVALUATION PROCEDURES

8.1 Competitive Range

An evaluation team will determine which proposals are within the competitive range in accordance with all evaluation criteria set forth in Section 7. Only those

proposals determined to be within the competitive range will be considered for the award.

8.2 Evaluation Team Members

8.2.1 A typical evaluation team consists of 3 or more individuals which will independently score each criterion, using the evaluation criteria set forth in Section 7.

8.2.2 If functions are performed by individual evaluation team members or by a group consisting of less than the full evaluation team, the evaluation team members performing the functions shall report to the full team a summary of the information gathered, or conclusions reached.

8.2.3 A report on final evaluation results and any recommendation regarding the award of a contract may be made to the Executive Director or the Executive Director's designee without the participation of all evaluation team members, provided that a majority of evaluation team members participate.

8.3 Presentations, Demonstrations, Interviews

Selected Providers may be invited to participate in a presentation, demonstration, or interview stage of the evaluation process. In such a case the information obtained shall become a factor in overall selection. Presentations should include:

- Artistic practice and past work
- Conceptual direction
- Material samples and feasibility
- Responses to committee questions

8.4 Best and Final Offers

The Port reserves the right to request best-and-final-offers from the highest ranked Providers. In the event of such a request, submission requirements will be communicated to such Providers.

8.5 Scope and Compensation Negotiations

The Port will identify the highest ranked Provider or Providers based on the evaluation criteria set forth in Section 7 and using the procedures set forth in Section 8. The Port and the highest ranked Provider(s) will negotiate the compensation level, and if appropriate, the scope of services and performance schedule based on the scope of services. The compensation level paid must be reasonable and fair to the Port as determined solely by the Port. If the Port and the Provider are unable for any reason to negotiate a contract at a compensation level that is reasonable and fair to the Port, the Port will, either orally or in writing, formally terminate negotiations with that highest ranked Provider. The Port may then negotiate with the next highest ranked Provider. The negotiation process may continue in this manner through successive Providers until an agreement is reached or the Port terminates the selection process. If the Port intends to award more than one contract under this RFP and selects multiple candidates for such awards, the negotiation process described in this subsection will apply to each of the identified candidates.

SCHEDULE 5.3.3

CERTIFICATION OF TRADE SECRET

(***Only Submit this form if specific proposal information is marked as exempt from disclosure as trade secrets***)

Port of Portland Solicitation Name: _____

Port of Portland Solicitation Number: _____

Provider Name: _____

Authorized Representative: Name (print): _____

Title: _____

E-mail: _____

The authorized representative named above certifies as follows:

1. I am an authorized representative of the Provider, and the Provider has approved of my submittal of this certification.

2. I understand that the proposal is a public record subject to disclosure in its entirety under Oregon's public records laws (192.311 through 192.431) except where specifically exempt from disclosure, as described in more detail in the RFP.

3. I have read and am familiar with ORS 192.345(2), which conditionally exempts "trade secrets" from public disclosure.

4. I have read and am familiar with the proposal and I believe in good faith that all information specifically marked as "exempt from disclosure" in the proposal constitutes trade secrets, unless a different exemption is claimed.

5. I am aware that, pursuant to this RFP, improperly marked proposals are subject to disclosure in their entirety without any independent review by the Port and without notice to the proposer.

Signature of Authorized Representative _____Date_____

[1] For ease of reference, ORS 192.345(2) states as follows: "'Trade secrets,' as used in this section, may include, but are not limited to, any formula, plan, pattern, process, tool, mechanism, compound, procedure, production data, or compilation of information which is not patented, which is known only to certain individuals within an organization and which is used in a business it conducts, having actual or potential commercial value, and which gives its user an opportunity to obtain a business advantage over competitors who do not know or use it." (2017)

SCHEDULE 6.2.1

Port of Portland

PROPOSAL FORM

Solicitation Number 2026-12830

The Provider named below submits this proposal in response to the Port's Request for Proposals (RFP) for the contract named above.

The Provider warrants that the Provider has carefully reviewed the RFP and that this proposal represents the Provider's full response to the requirements described in the RFP. The Provider further warrants that if this proposal is accepted, the Provider will contract with the Port, agrees to all terms and conditions found in the attached sample contract, and will provide all necessary labor, materials, equipment, and other means required to complete the work in accordance with the requirements of the RFP and contract documents.

The Provider further warrants that the Provider has not and will not discriminate, in violation of ORS 279A.110, or any other local, state or federal law, against any minority, women service-disabled veteran or emerging small business enterprise or other protected individuals, in the development or presentation of this proposal, or in obtaining any required subcontract.

The Provider attests in connection with this solicitation that, as provided under ORS 279B.110(2), Provider has complied with the tax laws of the State of Oregon or a political subdivision of the State of Oregon, including ORS 305.620 and chapters 316, 317 and 318.

The Provider hereby acknowledges the requirement to carry or indicates the ability to obtain the insurance required in the Sample Contract, attached to the RFP. Indicate in the affirmative by signing below.

The Provider hereby acknowledges receipt of Addendum Nos. ___,___,___,___,___ to this RFP.

Name of Provider: _____

Business Address: _____

_____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Authorized Signature: _____

Printed/Typed Name: _____

Title: _____

Date: _____